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**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT, SOFTWARE AND
SERVICES**

SPECIAL ITEM: 132- 51 - IT Professional Services
SPECIAL ITEM: 132- 32 - Term Software License
SPECIAL ITEM: 132- 33 - Perpetual Software License
SPECIAL ITEM: 132- 34 - Maintenance on Software as a Service
SPECIAL ITEM: 132- 50 - Training Courses

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 - Information Technology Schedule is NOT to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to: architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected or incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of its authorized agents.

Computer Generated Solutions, Inc.
200 Vesey Street, 27th Floor
New York, NY 10281
www.cgsinc.com

DUNS: 13-134-4673

CONTRACT NO: GS-35F- 0046W

PERIOD COVERED: Oct 22, 2009 to Oct 21, 2012

Pricelist current through Modification # 001 dated Jan 2008.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fsa.gsa.gov/>.

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INFORMATION FOR ORDERING OFFICES**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage![™] on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage![™] and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

The geographic scope of this contract is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S.Territories.

Overseas delivery to U.S. Government installation and/or agencies abroad, is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

For orders by Facsimile transmission, use the following number: 212-261-0842

For orders by Mail, use the following mail address:

Computer Generated Solutions, Inc.
Attn: GSA Ordering Department- TSTD
200 Vesey St, 27th Floor
New York, NY 10281

Payment Address: Payment should be forwarded to the following address:

For Check Payment:
Computer Generated Solutions Inc.
PO Box 36060
Newark, New Jersey 07188-6060

For Electronic Payment:
JP Morgan Chase
270 Park Avenue, 41st Floor
New York, NY 10017
Bank ABA Number: 021000021
Account Name: Computer Generated Solutions, Inc.
Account Number: 6301279610

Government Commercial Credit cards are accepted. In addition, bank account information for wire transfer payments will be shown on the invoice.

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

Below are the telephone numbers that can be used by ordering agencies to obtain technical and/or ordering assistance:

(212) 308-4800
(212) 261-2065

3. LIABILITY FOR INJURY OR DAMAGE

Computer Generated Solutions Inc. shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by Computer Generated Solutions Inc., unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE
COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 13-1344673
Block 30: Type of Contractor - Large Business
Block 31: Woman-Owned Small Business - No
Block 36: Contractor's Taxpayer Identification Number (TIN): 13-3208358

- 4a. CAGE Code: 1L5E8
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

All completed performance will be made FOB destination within CONUS. Any additional charges will be included in the negotiations of each order as required by the government for Computer Generated Solutions Inc. representation for on-site inspection, acceptance testing and/or installation, CONUS and OCONUS shipments made GOB destination to US Government designated shipping points

6. DELIVERY SCHEDULE(Multiple Award Schedules)

a. TIME OF DELIVERY: Computer Generated Solutions Inc shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below, or as negotiated between the ordering agency and Computer Generated Solutions Inc at the time of ordering:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-33	As required/negotiated in each order
132-34	As required/negotiated in each order
132-50	As required/negotiated in each order
132-51	As required/negotiated in each order

b. URGENT REQUIREMENTS: Computer Generated Solutions Inc. will make every effort to respond to the ordering agencies urgent requirements. Accelerated delivery will be obtained in the shortest time possible. Ordering agencies are encouraged to to contact Computer Generated Solutions Inc. for the purposes of obtaining accelerated delivery. Oral request will be confirmed by Computer Generated Solutions Inc. in writing within 3 working days after receipt. Ordering activities requesting urgent requirements are responsible for the increased cost incurred to meet the urgent requirement., as negotiated or at the time of request for urgent requirement.

7. DISCOUNTS:

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: None
- e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Export packing is available and shall be specified and priced as negotiated in any order.

10. SMALL REQUIREMENTS:

The minimum dollar value of orders to be issued is 2000.00

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:**

Special Item Number 132-33 - Perpetual Software Licenses
Special Item Number 132-34 - Maintenance of Software as a Service
Special Item Number 132-51 - Information Technology Professional Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$100,000:

Special Item Number 132-50 - Training Courses

c. Requirements for exceeding the Maximum Order

1. In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold ordering offices shall:

(a) Review additional schedule contractors catalog/price list or use the GSA Advantage™ online shopping service.

(b) Based on the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and

(c) After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)).

2. A delivery that exceeds the Maximum Order may be placed with the Contractor selected in accordance with FAR 8.404, the order will be placed under the contract

3. Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-72

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION

STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by Computer Generated Solutions Inc..

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal

Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: In the event security requirements are necessary, the ordering activity may incorporate, in their delivery order(s), a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any cost are incurred as a result of the inclusion of security requirements, such cost will be negotiated with Computer Generated Solutions Inc. on an open market basis outside the scope of the contract. Such cost will not exceed ten percent(10%) or 100,000, of the total dollar value of the order, whichever is lessor.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, Computer Generated Solutions may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: Computer Generated Solutions Inc. may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF INCIDENTAL, NON-SCHEDULED ITEMS

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Any representations and/or warranties concerning Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

21. CONTRACTOR TEAM ARRANGEMENTS

Computer Generated Solutions Inc. may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements. The outline and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.cgsinc.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION
(JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32), PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE AS A SERVICE (SPECIAL ITEM NUMBER 132-34)

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. GUARANTEE/WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

For 30 days after purchase, the Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number for the purpose of providing user assistance and guidance in the implementation of the software.

Email: support@mitratech.com

USA Phone: 323-900-1701, Option 3

Standard support hours are Monday – Friday, 6 AM - 6 PM PST, not including nationally recognized holidays.

After the standard commercial warranty period technical support ordering agencies can purchase technical support as a component of software maintenance.

4. SOFTWARE MAINTENANCE

- a. Software maintenance as it is defined:
 1. Software Maintenance as a Product (SIN 132-32 or SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to

maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

5. PERIODS OF TERM LICENSES (SIN 132-32) AND MAINTENANCE (SIN 132-34)

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance is to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

6. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE

- a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.
- b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.
- c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.
- d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to 50% of all term license payments during the period that the software was under a term license within the ordering activity.

7. TERM LICENSE CESSATION

- a. After a software product has been on a continuous term license for a period of 60 months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.
- b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

8. UTILIZATION LIMITATIONS - (SIN 132-33, AND SIN 132-34)

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
 - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
 - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

- (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
- (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

8. SOFTWARE CONVERSIONS - (SIN 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

10. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

Mitratech Corporation

SIN	SKU	Description	Unit of Issue	GSA Price
Server Licenses (Charge Maintenance)				
132-33	TCS-SRV-L	TeamConnect – Server Small Office - 1 to 50 Users	Per Instance	\$23,000.00
132-33	TCS-SRV-S	TeamConnect – Server Standard Office - 1 - 125 Users	Per Instance	\$46,000.00
132-33	TCS-SRV-E	TeamConnect – Server Enterprise - 1 - 500 Users	Per Instance	\$92,000.00
Generic Development Environment (Charge Maintenance)				
132-33	TCE-NU-0250	TeamConnect Enterprise – Named User 1 – 250	Per User	\$1,380.00
132-33	TCE-NU-0500	TeamConnect Enterprise – Named User 251 – 500	Per User	\$1,242.00
132-33	TCE-NU-1000	TeamConnect Enterprise – Named User 501 – 1000	Per User	\$1,104.00
Application Specific License (Legal Only) (Charge Maintenance)				
132-33	TCL-NU-0250	TeamConnect Legal – Named User 1 – 250	Per User	\$1,840.00
132-33	TCL-NU-0500	TeamConnect Legal – Named User 251 – 500	Per User	\$1,656.00
132-33	TCL-NU-1000	TeamConnect Legal – Named User 501 – 1000	Per User	\$1,472.00
Available Only To Former CLMS Customers (Charge Maintenance)				
132-33	TCA-NU-0250	TeamConnect Advantage – Named User 1 – 250	Per User	\$1,840.00
132-33	TCA-NU-0500	TeamConnect Advantage – Named User 251 – 500	Per User	\$1,656.00
132-33	TCA-NU-1000	TeamConnect Advantage – Named User 501 – 1000	Per User	\$1,472.00
TeamConnect Add-On Products (Charge Maintenance)				
132-33	TC-DW -50	TeamConnect Data Warehouse (Includes Universe) - 50 Users	Per Instance	\$13,800.00
132-33	TC-DW -125	TeamConnect Data Warehouse (Includes Universe) - 125 Users	Per Instance	\$36,800.00
132-33	TC-DW -500	TeamConnect Data Warehouse (Includes Universe) - 500 Users	Per Instance	\$69,000.00
132-33	TC-SOP	TeamConnect Service of Process	Per Instance	\$23,000.00
132-33	TC-WSAP	TeamConnect Windows Security Authentication Plug-in	Per Instance	\$23,000.00
132-33	TC-ECAL	TeamConnect Exchange Calendar for 3.x	Per Client	\$23,000.00
132-33	TC-DM	TeamConnect Document Management Interface	Per Client	\$36,800.00
132-33	TC-EBILL	TeamConnect eBilling Adapter (<i>Datacert, Examen, Tymatrix</i>)	Per Client	\$36,800.00
132-33	TC-GRC	TeamConnect GRC Framework	Per Client	\$115,000.00
132-33	TC-LEI	TeamConnect GRC Module 1 -Loss Events & Investigations	Per Client	\$46,000.00
132-33	TC-PPC	TeamConnect GRC Module 2- Policy, Procedure, & Certification	Per Client	\$46,000.00
132-33	TC-CA	TeamConnect GRC Module 3- Control Assessment	Per Client	\$46,000.00
132-33	TC-ICAL	TeamConnect iCal Interface	Per Client	\$23,000.00
132-33	TC-SSO	TeamConnect Single Sign On	Per Client	\$23,000.00
132-33	TC-LH	TeamConnect Litigation Holds	Per Client	\$46,000.00
132-33	TC-CS	TeamConnect Corporate Secretary	Per Client	\$27,600.00
132-33	TC-AP	TeamConnect AP Interface (SAP, Oracle Financials, JED)	Per Client	\$23,000.00
SaaS Pricing (36 Month Commitment, 12 Months Paid in Advance) (No Maintenance)				
132-32	TC-SAASSU	TeamConnect Legal SaaS - Start-up Package	Per Client	\$9,200.00
132-32	TC-SAAS1	TeamConnect Legal SaaS - 1 - 250 Named User	Per User	\$1,932.00
132-32	TC-SAAS250	TeamConnect Legal SaaS - 251-500 Named User	Per User	\$1,600.80
132-32	TC-SAASBO	TeamConnect Advanced Reporting Pack	Per Client	\$11,040.00
132-32	TC-SAASBOB	TeamConnect Advance Reporting Viewers 1 Named User	Per User	\$662.40
Collaborative Spend Management (No Maintenance)				
132-32	CSM-TIER1	100,000 Line Items Per Year	Per Year	\$22,080.0
132-32	CSM-TIER2	200,000 Line Items Per Year	Per Year	\$38,640.0
132-32	CSM-TIER3	400,000 Line Items Per Year	Per Year	\$68,080.0
132-32	CSM-TIER4	800,000 Line Items Per Year	Per Year	\$121,440.0
132-32	CSM-TIER5	1,600,000 Line Items Per Year	Per Year	\$211,600.0
132-32	CSM-TIERU	Unlimited Line Items Per Year	Per Year	\$372,600.0
Maintenance Pricing				
132-34	SW-TCG	Tele-Consulting	Per Hour	\$184.00
132-34	SW-STD	Standard Software Annual Maintenance (5x9)	Per Year	22%
132-34	SW-PRE	Premium Software Annual Maintenance (7x24)	Per Year	24%

11. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses.

TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES (SPECIAL ITEM NUMBER 132-50)**1. SCOPE**

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class. Cost relating to the rescheduling of travel and expense incurred will be borne by the ordering agency .
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

As may be negotiated on each order, by the corresponding ordering agency, Computer Generated Solutions Inc agrees to provide each student with telephone support and/or online support for a period of one (1) year from the completion of the training course if included in the order terms and agreed by the contractor. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

5. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

6. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

7. FORMAT AND CONTENT OF TRAINING

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. For hands-on training courses, Contractor will make a best effort to make available a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
 - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
 - (2) The length of the course;
 - (3) Mandatory and desirable prerequisites for student enrollment;
 - (4) The minimum and maximum number of students per class;
 - (5) The locations where the course is offered;
 - (6) Class schedules; and
 - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. "NO CHARGE" TRAINING

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

As may be negotiated on each order, by the corresponding ordering agency, Computer Generated Solutions Inc agrees to provide free training as may be defined and agreed at the time of contract..

10. Course Descriptions

Mitratech - TeamConnect System Administration

This course provides an overview of the TeamConnect application and gives students the knowledge and skills to maintain and configure the system. By the end of this course, students will be able to modify system and preferences settings, document types, multiple currencies, audit and system logging; as well as maintain the designs of TeamConnect screens, lookup tables and their contents, matters details, and system objects such as Appointments and Tasks.

Course Name: TeamConnect System Administration

Audience: Developer, User

Duration: 3 Days

Format: 50% Lecture, 50% Lab

Type: Instructor-led training or eLearning

Who Should Attend: Any individual who is responsible for maintaining the TeamConnect application and attending to basic end user needs and issues on a regular basis. This is an essential course for any individual responsible for the customization of TeamConnect's functionality and should be taken prior to any other training.

Skill Level: Beginner

Available Locations: Private Location, Online Course Delivery

Skills Obtained: After this training you should be able to:

- Set up and manage user and group accounts and assign the appropriate rights;
- Define overall system settings;
- Add and/or remove categories and other lookup table items;
- Set up basic maintenance procedures for all TeamConnect system and custom objects:
 - Change phase names and transitions;
 - Add images for object icons;
 - Add assignee roles;
 - Other minor maintenance tasks;
 - Configure system and user audit logging;
 - Use import/export and reassignment tools, and assign user rights to the tools.

Prerequisites: Prior to attending this course you should have:

- Good analytical skills;
- A thorough understanding of your organization's business logic and processes.

Course Outline:

Day 1 - Basic Administration

User Accounts

- Understand the different types of User Accounts
- Create different types of Users
- Set user's Default Group
- Configure User Authentication
- Define User Password Policy
- Lock out User Accounts
- Group Accounts
 - Create Groups
 - Add Group Members
 - Assign Group Object Views
- Rights and Security
 - Understand rights security levels and related object security
 - Understand the dependency between rights
 - Assign rights
- System Settings
 - Create your company look and feel
 - Define your System Preferences
 - Set up multiple currencies
 - Configure custom tools
 - Add miscellaneous settings
 - Use the Monitor for scheduled actions
- Lookup Tables
 - Understand the different types of Lookup Tables
 - Modify System Lookup Tables
 - Add Custom Lookup Tables
- Documents
 - Upload documents to TeamConnect
 - Understand the directory structure
 - Understand version control
- Logging System and User Activities
 - Define your Appenders
 - Understand pre-defined Loggers
 - Create your Loggers

Day 2 - Objects Basics

- Learn different type of Objects
- Modify Object Icons
- Create Milestones and Involved Objects
- Define unique identifiers and naming patterns for Custom Object Records
- Create phases and phase transactions in Custom Objects
- Define assignee roles for Custom Objects
- Create and modify Categories
- Add different types of Custom Fields
- Understand and create Embedded Objects

Day 3 - Objects and System Tools

- Create and test Forms
- Understand Custom Blocks

- Create and upload Custom Blocks
- Create the Block Template
- Create Object Views
- Assign Object Views
- Define Search Views
- Understand Search Results and Filter
- Create Search Views
- Define list display for Embedded Objects
- Customize Invoice Line Items
- Understand the Reassign Work Tool
- Schedule appointments for multiple user through the Scheduler Tool
- Use Import/Export Tools
- Learn how to assign user rights to System Tools

Mitratech - TeamConnect Advanced Administration

This course is designed to provide students with an advanced skill set to handle more challenging administration and design situations than what was presented in the System Administration course. Students will learn how to build home pages, create search views, create custom objects, and user groups.

Course Name: TeamConnect Advanced Administration

Audience: Developer, Admin

Duration: 2 Days

Format: 50% Lecture, 50% Lab

Type: Instructor-led training or eLearning

Who Should Attend: Any individual who is responsible for maintaining the TeamConnect application and attending to basic end user needs and issues on a regular basis.

Skill Level: Beginner

Available Locations: Private Location, Online Course Delivery

Skills Obtained: After this training you should be able to:

- Create and maintain home pages;
- Create custom objects;
- Create custom search views, specify search qualifiers, and define the display of search results;
- Modify the route to which an approval is sent for a specified action in TeamConnect;
- Monitor your system's scheduled actions;
- Configure any additional settings that are added to your custom implementation of TeamConnect and integrate it with other systems.

Prerequisites:

Prior to attending this course you should have: TeamConnect System Administration Training

Course Outline:

Day 1 - Objects and Home Pages

- Objects
 - System Objects vs Custom Objects
 - Sub-objects Overview
 - Create a Custom Object
 - Parent-Child Relations between Custom Objects
 - Understand Contact-Centric Custom Objects
 - Template and Wizards
- Home Pages and Portal Pages
 - Portal Pane Settings and Content
 - Create a Portal Pane
 - Home Page Settings and Content
 - Create a Home Page
 - Master Home Pages and Portal Pane Templates
 - Synchronize Master Pages, Templates, and Copies
 - Add Portal Panes to Home Pages
 - Create Portal Panes from a Master Home Page

Day 2 - More Advanced Features

- Search Views
 - Search Module Actions in Contact Filter Display
 - Create Search Views for Home Pages
 - Content Searching capability for Full-Text Searching
 - Add Document Content Searching
 - Add Field Content Searching
- Routes or Route Stops
 - Add Users as Stop Members
 - Add User Paths as Stop Members
 - Add Users with Roles as Stop Members
 - Create a Route
- Monitoring Schedule Actions
- Configuring Custom Tools
- Miscellaneous Settings

Mitrtech - TeamConnect API/XML

This course provides in-depth knowledge of TeamConnect's XML Layer and how it can be used to insert, update, and delete data in TeamConnect without going through the user interface or database. Students will see how the XML Layer serves as a wrapper around TeamConnect's API, with tags and attributes created to automatically call an API method. Attendees will learn how the XML Layer is commonly used for the following functions: Data conversion, Data import and Integration with legacy systems.

Course Name: TeamConnect API/XML

Audience: Developer

Duration: 3 Days

Format: 50% Lecture, 50% Lab

Type: Instructor-led training

Who Should Attend: Data conversion specialists, as well as developers who want to call the TeamConnect API through the XML layer in order to convert the data from an existing system to TeamConnect, or to integrate TeamConnect with other applications.

Skill Level:
Intermediate

Available Locations: Private Location, Online Course Delivery

Skills Obtained: After this training you should be have a stong understanding of:

- Formats used within the XML Layer;
- Operations that can be performed (for example, inserting, deleting, updating and searching) through the XML Layer;
- XML tags associated to each field in TeamConnect;
- Tools used to insert, delete and update data.

Prerequisites: Prior to attending this course you should have:

- Previous System Administration training;
- Experience with HTML and XML;
- A novice skill level in Java programming and object-oriented programming;
- Familiarity with the structure of objects and their attributes in TeamConnect's Object Model, and an understanding of how these objects and attributes correspond to items in the user interface;
- Familiarity with the differences between system fields, custom fields, sub-objects, and related objects.

Course Outline:

Day 1 - XML Format

- Understand the Object Model conventions
- Learn XML Format Basics - Document Sections and Components
- Understand the difference between Simple
- Elements vs Complex Elements and how to represent them as tags in the XML Layer
- Use the different Tag Attributes: oOperations oSearch Qualifiers oActions
- Learn how to do Search Requests:
 - Search Criteria
 - Search Results
- Understand Transactions:
 - Transaction Tag Attributes
 - Committing Transactions
 - Nesting Transactions

Day 2 - XML Layer Tools for sending requests

- XML Worksheet
- XML Client
- PostTool
- XML Layer Tools for sending requests – creating a XML Layer Integration Tool
- Workshop exercises:
 - Search contracts by contract name
 - Search contracts by site number and protocol number
 - Search contracts by payee/vendor name
 - Search contracts by document category
 - Find all contract documents, amendments, and sequenced amendments
 - Search results specification for system and custom object/fields, such as contract attributes, or retrieve document content for contracts, amendments, and sequenced amendments

Mitratech - TeamConnect Business Objects Designer

TeamConnect Business Objects Designer

This course is designed to provide students with a better understanding of TeamConnect Universe classes and objects. It will provide a solid foundation on how to create and format reports in BusinessObjects, and how to tweak the Universe.

Course Name: TeamConnect Business Objects Designer

Audience: Business Objects Designer

Duration: 3 Days

Format: 50% Lecture, 50 % Lab

Type: Instructor-led training

Who Should Attend: Any individual who is responsible for creating BusinessObjects reports.

Skill Level: Intermediate

Available Locations: Private Location, Online Course Delivery

Skills Obtained:

- Create reports for data analysis;
- Create and modify classes and objects in the Universe.

Prerequisites:

- Previous System Administration training;
- Structured Query Language.

Course Outline:

Day 1 - TeamConnect Universe and Simple Report

TeamConnect Universe:

- Universe as the middle tier between the database and the report
- Connect to the BusinessObjects repository, and open the Universe
- Universe's tables and joins are created as mirror of the TeamConnect tables and their relationships
- TeamConnect tabular are organized in classes and sub-classes, and fields are the objects
- Connect the Universe to the database
- Simple Report:
 - Start using BusinessObjects
 - Choose the data source (TeamConnect Universe)
 - Choose objects
 - Set pre-defined conditions
 - Run a Query
 - Modify a Query
 - Save a Document

Day 2 - Complex report, and Formula, Local Variable and Functions**Complex Reports**

- Deal with more complex report using custom conditions
- Create sub-queries, query using Union, Intersect, and Minus
- Add more queries to the report and use multiple data source
- Change data source and refresh reports
- Add, replace, move and remove data from tables
- Formulas and Local Variables:
 - Understand formulas and local variables
 - Advantages and disadvantages of using formulas and local variables
 - Create formulas and local variables
 - Group values
 - Organize formulas and local variables
- Functions:
 - Available functions
 - Use functions

Day 3 - Displaying data in tables and charts

- Formatting section, table, chart, cell, page
- Add Objects
- Add Graphics
- Add OLE

Mitratech - TeamConnect Business Objects End User

This course is designed to provide students with the necessary knowledge to edit and create reports for BusinessObjects using your custom TeamConnect Universe.

Course Name: TeamConnect Business Objects End User

Audience: User

Duration: 2 Days

Format: 50% Lecture, 50 % Lab

Type: Instructor-led training

Who Should Attend: Any individual who is responsible for generating BusinessObjects reports.

Skill Level: Beginner

Available Locations: Private Location, Online Course Delivery

Skills Obtained:

- Understand TeamConnect Universe structure;
- Understand the key concepts and terms of WebIntelligence;
- Log on to WebIntelligence to access, create, and assign categories to personal documents;
- View and create documents in WebIntelligence;
- Restrict data returned by a query;
- Display information in different table styles and charts;
- Enhance the presentation quality of a report;
- Format reports.

Prerequisites:

Previous System Administration training.

Course Outline:

Day 1 - TeamConnect Universe and Web Intelligence

- TeamConnect Universe
- The structure of the Universe
- TeamConnect system and custom objects
- TeamConnect system and custom fields
- Understand WebIntelligence
- Introduction to WebIntelligence
- Get started working with WebIntelligence
- Create a simple report
- Work with Tables
- Different types of tables
- Create filters
- Create conditions
- Create prompts
- Add calculation
- Add sorting
- Breaking

Day 2 - Advanced Reports

- Work with Charts
- Different types of charts and their purposes
- Create charts
- Create a complex report
- Drill down the report
- Format Reports
- Add image, set up color, and configure document settings: with or without duplicate rows
- Set up header and footer
- Format cells
- Change the layout of sections
- Change the appearance of an index
- Format the blocks in a document
- Q&A and Troubleshooting

Mitrtech - TeamConnect Custom Java Blocks

This course provides students with methods to enhance screens using a new technology, Custom Java Blocks. Students will learn how Custom Java Blocks, aka CJB, a combination of Custom Blocks and Java files, add Java functionality to screens. They will explore how to add actions to single fields or sections of the screen using this technology, rather than using rules to modify the entire record.

Course Name: TeamConnect Custom Java Blocks

Audience: Developer

Duration: 3 Days

Format: 30% Lecture, 70% Lab

Type: Instructor-led training

Who Should Attend: Solution developers responsible for customizing the application.

Skill Level: Intermediate

Available Locations: Private Location, Online Course Delivery

Skills Obtained: After this training you should be able to:

- Create your own dynamic custom screens;
- Use different types of tags to add more functionality to your screens.

Prerequisites:

- Previous System Administration training;
- A novice skill level in Java programming and object-oriented programming;
- Good understanding of XML and HTML;
- Familiarity with TeamConnect API,
- Custom Blocks and Object Views.

Course Outline:

Day 1 - CJB Basics

- XML Blocks Overview
- TeamConnect Block Tags
- Custom Java Blocks basics

Day 2 - CJB Tags

- CJB tags
- Understand the UI API methods
- Learn the difference between action and reaction

Day 3 - CJB examples and Workshop

- Filtering lists
- Using repetition
- Workshop Exercises:
 - Show/Hide detail block depending on category selected
 - For the category Accidents in Claims, filter the Accident Sub-Type list depending on Type selected by the user
 - Show/Hide Outside Counsel child list in Litigation object depending if the user adds/removes the category Outside Counsel category
 - Add a read only field to Outside Counsel called Litigation Type which shows the value Litigation Type custom field in Litigation

Mitratesh - TeamConnect Rules

This course provides the necessary information and background for students to begin designing and writing custom code for TeamConnect rules. It will introduce the students to the concept of rules, instruct them on defining and using rules, and explain how rules can be designed to help system analysts convert an organization's business process into a smooth and automatic workflow. The course also covers the TeamConnect API and shows the necessary setup to begin using it.

Course Name: TeamConnect Rules

Audience: Admin

Duration: 3 Day

Format: 30% Lecture, 70 % Lab

Type: Instructor-led training

Who Should Attend: Any individual who is responsible for writing Java code for the customization of TeamConnect's functionality.

Skill Level: Intermediate

Available Locations: Private Location, Online Course Delivery

Skills Obtained:

- TeamConnect API and know-how to set up your environment;
- Different types of rules that can be written and all their different components;
- How to write your own custom rules, upload them in TeamConnect and test.

Prerequisites:

- Previous System Administration training;
- A novice skill level in Java programming and object-oriented programming;
- Familiarity with TeamConnect's user interface and core functionality;
- Familiarity with the structure of objects and their attributes in TeamConnect's Object Model;
- Understanding of how these objects and attributes correspond to items in the user interface.

Course Outline:**Day 1 - GUI Rules**

- Understand the basic components of Rules
- Understand the different types of Rules:
 - Security
 - Validation
 - Approval
 - Custom Action
 - Scheduled Action
 - Audit Rules
- Create different types of Rules
- Administrate Rules
- Create Routes and Approval Rules
- Use the Object Navigator

Day 2 - API Basics and Java Rules

- Create Custom Rules
- Define Rules Qualifiers and Actions
- API Overview • Understand Objects and Records relationships
- Manipulate Security Rights
- Set up Logging

Day 3 - Java Rules and Workshop

- Access TeamConnect's Persistence Layer
- Search for Records
- Workshop Exercises:
 - Check lists of added Categories in Records and corresponding Custom Field Values
 - Loop through related Records of projects
 - Get child projects of specific Custom Object
 - Create sub-objects of a specific Custom Object
 - Search and update a specific Custom Object

11. Training Course Pricing**Mitratech Corporation**

SIN	Training Pricing (Plus T&E and setup fee's quoted on custom basis)			GSA
132-50	ED-SITE	On-Site Premium (10 Students Max)	Per Class	\$4,600.00
132-50	ED-DMT-W	Design Migration Tool (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-DCM-W	Duplicate Contact Manager (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-ERD-W	ERD (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-SOP-W	SOP (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-CSM-W	CSM (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-WF-W	Workflow (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-TLB-W	TeamConnect Legal Budgeting (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-GUI-W	GUI Rules (1/2 Day Webinar)	Per Student	\$690.00
132-50	ED-SA-ILT	System Admin (2 Days)	Per Student	\$2,760.00
132-50	ED-AA-ILT	Advanced Admin (3 Days)	Per Student	\$4,140.00
132-50	ED-TCEAPI-ILT	TCE API (3 Days)	Per Student	\$4,140.00
132-50	ED-CJB-ILT	CJB (2 Days)	Per Student	\$2,760.00
132-50	ED-DG-ILT	Doc Gen (2 Days)	Per Student	\$2,760.00
132-50	ED-BOD-ILT	BO Design (3 Days)	Per Student	\$4,140.00
132-50	ED-BOEU-ILT	BO End-User (2 Days)	Per Student	\$2,760.00
132-50	ED-TCNF-ILT	TeamConnect New Features (2 Days)	Per Student	\$2,760.00

**TERMS AND CONDITIONS APPLICABLE TO IT PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-51)****1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

Project Manager

Minimum Education: Bachelor's Degree

Project Manager I (TCPM I) - Minimum of 2 years experience in overseeing small scaled, non-complex projects, comprised of a small number of deliverables and/or a small number of phases; typically coordinates and delegates the assignments for the consultant project staff numbering up to 10. Focal point of contact for Issuing Entity regarding project status, meetings, reporting requirements, scope changes/extensions, and issues and concerns raised by consultant staff or Issuing Entity.

Project Manager II (TCPM II) - Minimum 4 years experience in overseeing medium scaled projects comprised of sub-projects and distinct deliverables; typically coordinates and delegates the assignments for the consultant project staff numbering over 10. Focal point of contact for Issuing Entity regarding project status, meetings, reporting requirements; scope changes/extensions, and financial, administrative, and technical issues and concerns raised by consultant staff or Issuing Entity.

Project Manager III (TCPM III) Minimum 8 years experience in overseeing medium to large scaled projects comprised of sub-projects and distinct deliverables; typically coordinates and delegates the assignments for the consultant project staff numbering over 20. Focal point of contact for Issuing Entity regarding project status, meetings, reporting requirements, scope changes/extensions, and financial,

administrative, and technical issues and concerns raised by consultant staff or Issuing Entity.

Programmer/Analysts

Minimum Education: Bachelor's Degree

Entry Level (EL) Programmer/Analyst- Less than 2 years experience with writing application software, data analysis, data access, data structures, data manipulation, databases, design, programming, testing and implementation, technical and user documentation, software conversions; environments include but are not limited to mainframe, mid range, personal computers, laptops.

Programmer/Analyst II (TCBA II)- Minimum of 4 years experience with writing application software, data analysis, data access, data structures, data manipulation, databases, programming, testing and implementation, technical and user documentation, software conversions; environments include but are not limited to mainframe, mid range, personal computers, laptop; available to assist and/or lead in the design of program specifications and the implementation of software solutions.

Programmer/Analyst III (TCBA II)- Minimum of 8 years experience with writing application software, data analysis, data access, data structures, data manipulation, databases, programming, testing and implementation, technical and user documentation, software conversions; environments include but are not limited to mainframe, mid range, personal computers, laptop; available to assist and/or lead in the design of program specifications and the implementation of software solutions.

Specialists/Engineer

Minimum Education: Bachelor's Degree

Specialist I (TCRE I)- Minimum of 2 years experience in a particular technical and/or business application which is beyond the requirements addressed in the Programmer/Analyst I Job Classification/Title as defined in a Project Definition/Specifications. :

Specialist II (TCRE II)- Minimum of 4 years experience in a particular technical and/or business application which is beyond the requirements addressed in the Programmer/Analyst II Job Classification/Title as defined in a Project Definition/Specifications. .

Specialist III (TCRE III)- Minimum of 8 years experience in a particular technical and/or business application which is beyond the requirements addressed in the Programmer/Analyst III Job Classification/Title as defined in a Project Definition/Specifications..

Technical Writer

Minimum Education: Bachelor's Degree

Technical Writer (TW II)- Minimum of 4 years experience in a particular technical and/or business application. Preparation of technical manuals, publications, and logistics support documentation, in accordance with company, and commercial specifications and standards.:

Computer Generated Solutions - GSA Offered Price

SIN	Part Number	Description	Unit	GSA Price
132-51	TCPM III	Project Manager III -Team Connect	Per Hour	\$197.83
132-51	TCPM II	Project Manager II -Team Connect	Per Hour	\$168.41
132-51	TCPM I	Project Manager I -Team Connect	Per Hour	\$142.26
132-51	TCBA II	Business Analyst II- TeamConnect	Per Hour	\$197.83
132-51	TCBA I	Business Analyst I- TeamConnect	Per Hour	\$168.41
132-51	TCRE III	Engineer III - Team Connect	Per Hour	\$213.09
132-51	TCRE II	Engineer II- Team Connect	Per Hour	\$168.41
132-51	TCRE I	Engineer I- Team Connect	Per Hour	\$141.16
132-51	TW II	Technical Writer- Team Connect	Per Hour	\$168.41